

## Required Documents for Qualification Endorsement for Smart Visa “T” (Talent)

Further guidance on the required documents is available at <http://smart-visa.boj.go.th>

	PERSONAL DOCUMENTS	Company	Government agency / Higher education institutions/ Specialized training institutions/ Alternative Dispute Resolution
1.	Completed application form of qualification endorsement for smart visa “T”	○	○
2.	Copy of valid passport	○	○
3.	Medical certificate issued from the country of which the applicant is a national or a permanent resident or where the application is submitted, showing no prohibited diseases ( Leprosy, Tuberculosis, drug addiction, Elephantiasis, third phase of Syphilis) as indicated in the Ministerial Regulation No. 14 B.E. 2535 (not more than 3 months old)	○	○
4.	Evidence of qualification (e.g. copy of university certificate)	○	○
5.	Evidence of previous employment (e.g. copy of letter from previous company)	○	○
<b>EVIDENCE OF EMPLOYMENT AND CORPORATE</b>			
6.	Evidence of employment contract or service contract with an entity in Thailand or a letter signed by an authorized person which includes details of employment e.g. position, contract term, income <small>*the remaining period of employment contract must be at least 1 year and income is not less than 100,000 Baht or equivalent per month</small>	○*	○
7.	Company’s annual report, brochures and catalogues (if any)	△	
8.	Evidence of working for a government agency/ Alternative Dispute Resolution		○
<b>ADDITIONAL INFORMATION</b>			
9.	Evidence of achievement (e.g. research projects / publications / Intellectual property/ awards / certificate of professional qualification / certification of related area of expertise (if any)	△	△
10.	Power of attorney if the application is submitted by a representative	△	△
	Note: A letter of verification issued from the country of his or her nationality or residence stating that the applicant has no criminal record, certificate of incorporation, memorandum of association in Thailand, may be requested on a case-by-case basis.	△	△

○ Mandatory      △ If applicable

- I confirm that I have read the guidance and there are no other documents to submit. For document are not in English, I have provided a certified translation.
- I hereby authorize One Stop Service Center for Visa and Work Permit and related governmental institutions to share this information provided among the agencies involved in this qualification endorsement process.
- I understand that a decision may be made on my application based on these documents only.
- I understand that I may be contacted or requested for additional documents or information from government offices or its representative.

\* All processes may take approximately 30 working days to process providing that you are able to provide all complete documents at the start, so please allow considerable time to begin the process before your immigration stamp expires.

Applicant’s Name \_\_\_\_\_ Applicant or representative’s Signature \_\_\_\_\_

### For Official Use Only

Registered Number: \_\_\_\_\_ Received Date: \_\_\_\_\_ Due date: \_\_\_\_\_

Submission Officer’s Name \_\_\_\_\_ Signature \_\_\_\_\_

**Required documents for qualification endorsement for Smart visa “I” (Investor)**

Further guidance on the required documents is available at <http://smart-visa.boj.go.th>

PERSONAL DOCUMENTS		Copy
1.	Completed application form for qualification endorsement for smart visa “I”	○
2.	Copy of valid passport	○
3.	Medical certificate issued from the country of which the applicant is a national or a permanent resident or where the application is submitted, showing no prohibited diseases (Leprosy, Tuberculosis, drug addiction, Elephantiasis, third phase of Syphilis) as indicated in the Ministerial Regulation No. 14 B.E. 2535 (not more than 3 months old)	○
EVIDENCE OF EMPLOYMENT AND CORPORATE		
4.	Shareholder list (not more than 3 months old) or other evidence showing shares ownership and value	○
5.	Company’s annual report, brochures, catalogues and latest audited corporate’s annual financial statement (if any)	△
ADDITIONAL INFORMATION		
6.	Power of attorney if the application is submitted by a representative	△
	Note: A letter of verification issued from the country of his or her nationality or residence stating that the applicant has no criminal record, certificate of incorporation, memorandum of association in Thailand, may be requested on a case-by-case basis.	△

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Applicant’s Name \_\_\_\_\_ Applicant or representative’s Signature \_\_\_\_\_

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## Required Documents for Qualification Endorsement for Smart visa “E” (Executive)

Further guidance on the required documents is available at <http://smart-visa.boi.go.th>

PERSONAL DOCUMENTS		
1.	Completed application form of qualification endorsement for smart visa “E”	○
2.	Copy of valid passport	○
3.	Medical certificate issued from the country of which the applicant is a national or a permanent resident or where the application is submitted, showing no prohibited diseases ( Leprosy, Tuberculosis, drug addiction, Elephantiasis, third phase of Syphilis) as indicated in the Ministerial Regulation No. 14 B.E. 2535 (not more than 3 months old)	○
4.	Educational evidence (e.g. copy of university certificate)	○
5.	Evidence of previous employment (e.g. copy of letter from previous company)	○
EVIDENCE OF EMPLOYMENT AND CORPORATE		
6.	Evidence of employment contract or service contract with an entity in Thailand which includes details of employment e.g. position, contract term, income	○
7.	Shareholder list (not more than 3 months old)	○
8.	Corporate organization chart	○
9.	Company’s annual report, brochures, catalogues and latest audited corporate’s annual financial statement (if any)	△
ADDITIONAL INFORMATION		
10.	Power of attorney if the application is submitted by a representative	△
	Note: A letter of verification issued from the country of his or her nationality or residence stating that the applicant has no criminal record, certificate of incorporation, memorandum of association in Thailand, may be requested on a case-by-case basis.	△

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Applicant’s Name \_\_\_\_\_ Applicant or representative’s Signature \_\_\_\_\_

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Submission Officer’s Name \_\_\_\_\_ Signature \_\_\_\_\_

## Required Documents for Qualification Endorsement for Smart visa “S” (Startup)

Further guidance on the required documents is available at <http://smart-visa.boj.go.th>

SUPPORTING DOCUMENTS SUBMITTED		6 M	1 Y	2Y
1.	Completed application form of qualification endorsement for smart visa “S”	○	○	○
2.	Copy of valid passport	○	○	○
3.	Medical certificate issued from the country of which the applicant is a national or a permanent resident or where the application is submitted, showing no prohibited diseases ( Leprosy, Tuberculosis, drug addiction, Elephantiasis, third phase of Syphilis) as indicated in the Ministerial Regulation No. 14 B.E. 2535 (not more than 3 months old)	○	○	○
4.	Health insurance policy covering entire course of stay in Thailand * Submission of this document can be done separately at a later date before a notification letter is issued	○	○	○
EVIDENCE OF EMPLOYMENT AND CORPORATE				
5.	Shareholder list (not more than 3 months old)			○
6.	Company’s annual report, brochures and catalogues. (if any)			△
ADDITIONAL INFORMATION				
7.	Evidence of the incubation or accelerator program acceptance evidence		○	
8.	Evidence of startup promotion activities participation	△		
9.	Financial evidence showing a deposit of no less than 600,000 Baht or equivalent in a bank account which has been held for at least 3 months. * In the case of being accompanied by spouses and children, an additional amount of fixed saving of at least 180,000 Baht per person or equivalence is required.		○	○
10.	Power of attorney if the application is submitted by a representative	△	△	△
	Note: A letter of verification issued from the country of his or her nationality or residence stating that the applicant has no criminal record, certificate of incorporation, memorandum of association in Thailand, may be requested on a case-by-case basis.	△	△	△

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Applicant’s Name \_\_\_\_\_ Applicant or representative’s Signature \_\_\_\_\_

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Submission Officer’s Name \_\_\_\_\_ Signature \_\_\_\_\_

**Required Documents**  
**for qualification endorsement for Smart visa “O” (Spouses and Children)**

Further guidance on the required documents is available at <http://smart-visa.boj.go.th>

PERSONAL DOCUMENTS		
1.	Completed application form of qualification endorsement for smart visa “O”	○
2.	Copy of valid passport	○
3.	Copy of valid passport of the eligible Smart Visa holder (Smart T, I, E, S)	○
4.	Evidence of family relationship (i.e. marriage certificate, birth certificate)	○
5.	Medical certificate issued from the country of which the applicant is a national or a permanent resident or where the application is submitted, showing no prohibited diseases (Leprosy, Tuberculosis, drug addiction, Elephantiasis, third phase of Syphilis) as indicated in the Ministerial Regulation No. 14 B.E. 2535 (not more than 3 months old)	○
EVIDENCE OF EMPLOYMENT AND CORPORATE		
6.	Evidence of employment contract or service contract with an entity in Thailand	△
ADDITIONAL INFORMATION		
7.	In case of an applicant accompanying Smart Visa “S” holder/applicant, health insurance policy covering entire course of stay in Thailand  * Submission of this document can be done separately at a later date before a notification letter is issued	○
8.	In case of Smart Visa “S”, financial evidence of saving with balance of not less than 180,000 Baht per person or equivalent	△
9.	Power of attorney if the application is submitted by a representative	△
	Note: A letter of verification issued from the country of his or her nationality or residence stating that the applicant has no criminal record may be requested on a case-by-case basis.	△

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Submission Officer’s Name \_\_\_\_\_ Signature \_\_\_\_\_

# Get all the legal help you need for your SMART Visa in Thailand.

## CONTACT US



Email:  
[support@themispartner.com](mailto:support@themispartner.com)



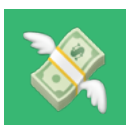
Line ID:  
[@themispartner](#)

Easily obtain your SMART visa to work as highly skilled labor or to invest in specific industries. Ask our experts to do all the paperwork for you and submit them to the government authorities.



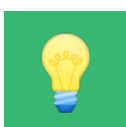
### Fast processing times

We work hard at getting your visa application done and approved on time. Send the required documents, we take care all the rest.



### Transparent pricing

Get a clear picture of your costs before you start with our upfront and affordable pricing. There are no hidden fees waiting for you.



### Flexible solutions

With our customisable services, we are able to help you find tailored a legal solution built around your specific objectives and needs.



### About us

By offering a full range of business, accounting, legal and immigration services in a single place, we are able to seamlessly guide you through the strict government requirements from start to finish, help you avoid common pitfalls and find a flexible solution that works best for you.

[www.themispartner.com](http://www.themispartner.com)

